

JOB DESCRIPTION

Job Title:	Pukaar - Domestic Violence and Abuse Counsellor (Female)*
Accountable to:	VAWG Project Lead
Hours:	22.5 hours per week (3 days)
Location:	Borough of Hillingdon
Qualifications:	Accredited, or eligible for accreditation with the BACP, UKCP or BPS
Information:	This post is subject to performance and continued funding

* The Section 7(2) (e) of the Sex Discrimination Act 1975 applies to this post.

1. MAIN PURPOSE

- To establish, develop and provide a culturally appropriate counselling service to BME women experiencing domestic violence and abuse that will enable them to be active participants in their healing process and support them towards sustainable recovery
- To establish good working relationships and promote the service to local communities through outreach and joint working with professionals, Domestic Violence agencies; including statutory services, and the local community
- To raise awareness on gender-based violence experienced by women to health and social care professionals and community members
- To work within the requirements of the aims and objectives and funding agreement for this project
- To uphold and integrate into your practice EACH's commitment to equality, inclusivity, and anti-discriminatory practice. In particular engage women from black, minority ethnic, refugee and other marginalised communities in therapeutic processes with cultural sensitivity

2. MAIN TASKS AND RESPONSIBILITIES

Clinical and Service Delivery

- Carry out assessments of women referred to the service affected by domestic violence and abuse, trauma and related mental health problems due to experiences of gender-based violence
- Devise appropriate care plans based upon assessment specifying the level and nature of support by the counsellor
- Provide an appropriate short and/or longer-term counselling to meet their individual needs, employing a range of appropriate therapeutic interventions and techniques such as CBT, Humanistic, Psychodynamic and Person-centred

- Offer a therapeutic rationale that is able to hold clients experiencing Complex PTSD
- Develop and provide group-work to meet identified needs of the client group, e.g. on stress management, relaxation techniques, coping skills, information on self care and safety planning
- Respond to Safeguarding concerns (Children and Adults at Risk) as per EACH's policies and procedures and local Safeguarding Protocols
- Contribute to care co-ordination where necessary via information sharing with professionals or agencies involved and in line with agreed multi-agency protocols

Liaison and Development

- Develop and maintain good working relationships and clear lines of communication with other key agencies, health and social care professionals, housing, MARAC, police, VAWG/Ascent providers and involved with clients where appropriate
- Undertake effective liaison and joint working with key agencies, professionals and community and statutory organisations so that appropriate referral pathways are developed to support women
- Set up and maintain satellite provision to ensure that the service is offered in safe and appropriate settings such as GP surgeries, health centres, women's groups

Raising awareness

- Advertise, give presentations and promote the service to potential users and other agencies and professionals working in the area, including through involvement in community events, outreach to community and women's groups or gatherings and via publicity materials
- Network with other providers and represent EACH at relevant meetings where required and consistent with the organisation's values and mission statement
- Raise awareness of the needs of the client group, both within EACH and externally

Administration, Monitoring and Evaluation

- Maintain records and information for the purpose of internal and external monitoring and evaluation, including records of client contact and outreaches undertaken
- Provide information, reports and statistics in line with the service and EACH's requirements, including to the manager, other professionals and to funders
- Carry out relevant administration requirements of the post
- To monitor and evaluate the service offered to inform service development

3. ORGANISATIONAL RESPONSIBILITIES

- Participate fully with the agreed support structures for the post, committed to continuous professional development and abide by policies and procedures of the organisation.
- Represent EACH in an appropriate way consistent with the organisation's values and mission
- Contribute to the development of EACH services

JOB DESCRIPTION REVIEW

From time to time, this job description will be reviewed in line with the requirements of the project and other developments in the area of working with mental health issues.